

Applications are invited from suitably qualified Zambians to contest for **Thirty-Five (35):** Eighteen **(18) Masters** and Seventeen **(17) PhD** Commonwealth scholarships tenable in the United Kingdom for the **2025/2026** Academic Year. Only candidates meeting the minimum qualifications indicated below need apply.

## CONDITIONS

(a) Candidates should be able to meet own costs towards:

- Expenses to and from the Airport;
- Any costs not covered by the award.

(b) The Commonwealth Scholarship Commission (CSC) will meet costs towards:

- Approved airfare from Zambia to the United Kingdom and return at the end of the award;
- Approved tuition fees;
- A stipend (living allowance) at the approved rate;
- Warm clothing allowance, where applicable;
- Thesis grant towards the cost of preparing a thesis or dissertation, where applicable;
- Study travel grant towards the cost of study-related travel within the UK or overseas.

## ELIGIBILITY

To apply for these scholarships, you must:

- (a) Be a Zambian with a Green National Registration Card (NRC);
- (b) Be permanent resident in Zambia;
- (c) Be available to start your studies in the UK by the start of the UK academic year in September/October 2025;
- (d) Not have commenced and be currently registered for a PhD, or an MPhil leading to a PhD, in Zambia or elsewhere;
- (e) Be unable to afford to study in the UK without this scholarship;
- (f) Hold a first degree of at least upper second class (2:1) honours standard or a second class degree (minimum Merit) for both Masters and PhD candidates.
- Provide a supporting statement from a proposed supervisor in the UK from at least one of the institutions named on your application form.
- Provide references from at least two individuals.
- Candidates will be required to provide a personal statement (about their background) when submitting the online application.
- Full eligibility requirements for PhD candidates are available at: <https://cscuk.fcdo.gov.uk/scholarships/commonwealth-phd-scholarships-for-leastdeveloped-countries-and-fragile-state>
- Full eligibility requirements for Master's candidates are available at: <https://cscuk.fcdo.gov.uk/scholarships/commonwealth-masters-scholarships>
- Information for candidates is available on our website at [www.cscuk.fcdo.gov.uk/about-us/scholarships](http://www.cscuk.fcdo.gov.uk/about-us/scholarships).

Candidates can access the CSC selection criteria, along with other advice on completing an application form on the CSC website on this link

<https://cscuk.fcdo.gov.uk/advicetoapplicants>

- All candidates must demonstrate in their application the direct and applied relevance of their study to development in their home country. Candidates should make any such links explicit in their applications.
- All Applicants must attach all supporting documentation to their application at time of submission. The CSC does not accept documents submitted at a later date. Applications with the following documents missing are considered incomplete and therefore ineligible: • proof of citizenship or refugee status in an eligible Commonwealth country • all university academic transcripts • at least two references and one supporting statement from supervisor at a UK Institution for PhD candidates only.
- Applications open on Tuesday, 10th September 2024. All nominated candidates must apply to the CSC's online application system by Tuesday, 15 October 2024 at 16:00 (GMT). Any nominated candidate who would not have submitted an application by this date and time will not be considered for a scholarship.

## FIELDS OF STUDY

The scholarships are offered under six development themes and all candidates must apply under one of these themes:

- (a) Science and technology for development;
- (b) Strengthening health systems and capacity;
- (c) Promoting global prosperity;
- (d) Strengthening global peace, security and governance
- (e) Strengthening resilience and response to crises;
- (f) Access, inclusion and opportunity.

## METHOD OF APPLICATION

**Applicants should submit:**

- **A typed application letter** responding to the advertisement, clearly stating the field of study desired and phone number for easy communication;
- Curriculum Vitae, photocopies of Education certificates, transcripts and National Registration Card (NRC);
- **A typed study plan/synopsis** of the preferred course demonstrating the direct and applied relevance of the intended course of study to one's contribution to Zambia's development (**400 words**). Applicants are required to state which of the CSC's six development themes their preferred course falls under.
- **Recommendation letters** from their respective employers indicating that they would be granted leave to take up offers if selected.
- Application fee of **K100** should be deposited at any NATSAVE Branch. Applicants should submit a clear copy of the deposit slip for application fee from NATSAVE.

**Please note that the CSC'S selection committee will grade applications based on the following criteria:**

- Academic merit of the applicant;
- Quality of the study plan;
- Potential impact of the work on the development of Zambia.

It is CSC's policy to consider personal circumstances to ensure that candidates from disadvantaged or marginalized background are selected.

In order to promote equal opportunity, gender equity and cultural exchange, applications are encouraged from a diverse range of candidates, including people living with disabilities (for further information on the support available to candidates with disabilities refer to

<https://cscuk.fcdo.gov.uk/apply/csc-disability-support-statement/>).

Please note that nomination does not in any way guarantee selection or placement by the CSC. Nominated candidates must also note that last minute withdrawals will attract serious sanctions from the Higher Education Loans and Scholarships Board (HELSB) which may include being blacklisted.

Applications should be addressed to:	or	Hand delivered to:
The Chief Executive Officer Higher Education Loans and Scholarships Board P.O. Box 320298, LUSAKA		<b>The Reception</b> Higher Education Loans and Scholarships Board 2nd Floor United Church House, No. 8 Mosi-oa- Tunya Road, Woodlands, LUSAKA.
		<b>Or</b> The Higher Education Loans and Scholarships Board, C4 Copperbelt University Riverside Campus, Kitwe.

**Closing date: 23rd September, 2024**

For any clarification, contact us on:

 +260 - 211-250726

 +260 968058811

 [www.helsb.gov.zm](http://www.helsb.gov.zm)

 **Higher Education Loans and Scholarships Board Zambia**

 **helsb\_zambia**

 **HELSB Higher Education Loans and Scholarships Board**

 **HELSB-Zambia**

**NOTE:** Only short listed candidates will be contacted for interviews. **Faxed or e-mailed applications will not be considered.**

**John Machayi (Dr.)**

Chief Executive Officer

**HIGHER EDUCATION LOANS AND SCHOLARSHIPS BOARD**