



# HELSEB

Higher Education Loans  
and Scholarships Board

Applications are invited from suitably qualified Zambians that meet the minimum requirements outlined here below to apply for Undergraduate GRZ Student Loans for the 2024/2025 Academic Year at the Copperbelt University

## ELIGIBILITY

### Applicants should be:


- Zambian with Green National Registration Card (NRC)
- School leavers admitted to the Copperbelt University for the 2024/2025 academic Year
- School leavers who completed Grade **12** in **2020, 2021, 2022 and 2023**
- 26 years** old or below by **November, 2024**


## METHOD OF APPLICATION

### Applicants should submit the following:

- An application letter responding to the advertisement;
- A photocopy of the 2024/2025 academic year Admission Letter from the Copperbelt University;
- A photocopy of Grade 12 Statement of Results or Certificate;
- A photocopy of the candidate's NRC;
- A photocopy of candidate's Parent's/Guardian's NRC;
- One (1) recent passport size photos of the candidate with their name written at the back;
- An application form bought from any NATSAVE branch.
- A clear copy of the receipt from NATSAVE Bank.

The Loans are limited and scaled down according to the level of support required. Applicants should, therefore, indicate in their application the level of the loan required. However, the Higher Education Loans and Scholarships Board (HELSEB) reserves the right to determine the actual level of the loan. Loans are awarded according to HELSEB's financial capacity and, therefore, admission into the University does not necessarily guarantee the applicant a GRZ student loan.

 The student loan is not transferable from one University to another. Students wishing to apply for the loan should, therefore, be clear in their applications.

 Do not send or hand deliver any application documents to any institution other than the ones provided below.

### Applications should be addressed and sent to: or Hand delivered to:

The Chief Executive Officer  
Higher Education Loans and Scholarships Board  
P.O. Box 320298,  
LUSAKA

#### The Reception

Higher Education Loans and Scholarships Board  
2nd Floor United Church House,  
No. 8 Mosi-oa- Tunya Road,  
Woodlands, LUSAKA.

Or The Higher Education Loans and Scholarships Board, C4 Copperbelt University Riverside Campus, Kitwe.

Or any NATSAVE branch Countrywide.


Rural students, female students and students living with disabilities are especially encouraged to apply.

**K100.00 for the student loan application form should be deposited at any NATSAVE branch countrywide.**

**NOTE: No cash payments will be accepted at HELSEB offices.**

**Closing date: Friday 30th August, 2024**

For any clarification, contact us:

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+260 - 212 - 229192

 +260 968058811

 [www.helsb.gov.zm](http://www.helsb.gov.zm)

 Higher Education Loans and Scholarships Board Zambia

 [helsb\\_zambia](https://www.instagram.com/helsb_zambia)

 Higher Education Loans and Scholarships Board

 HELSEB-Zambia

**John Machayi (Dr.)**

Chief Executive Officer

HIGHER EDUCATION LOANS AND SCHOLARSHIPS BOARD

it is possible.

